MINUTES Civil Service Board Special Meeting

Tuesday, June 23, 2009 4:52 p.m. to 5:13 p.m. City Council Chambers

Members Present: Portia Johnson, Robert Zallar, Patti Katoski, Michelle Hooey

Others Present: Kim Hall, Cliff Tanner

1. APPROVAL OF ELIGIBLE LISTS

- A. Maintenance Operations Leadworker (Promo) approved
- B. Utility Serviceperson (Open & Promo) approved

2. APPROVAL OF NEW/REVISED JOB DESCRIPTIONS

A. Business Resources Manager (Revised) - approved

3. APPROVAL OF ADVERTISING

- A. Business Resources Manager (Open) approved
- B. Gas Control Operator (Promo) approved
- C. Heavy Equipment Mechanic (Promo) approved

4. <u>OLD BUSINESS</u>

None

5. <u>NEW BUSINESS</u>

None

6. APPEALS

None

There being no further business to come before the Board, the meeting was adjourned at 5:13 p.m.

Respectfully submitted,

Recita Naibulu

Renita Neibuhr

Clerical Support Technician